



**AUTHORIZATION FOR RELEASE OF
MEDICAL RECORDS**

Patient Name: _____

Date of Birth: _____

Phone: (____) _____

Email: _____

**Information regarding health care provider or
health care entity authorized to disclose this
information:**

Name: _____

Phone: (____) _____

Fax: (____) _____

**Information regarding person or entity who
can receive and use this information:**

Name: _____

Phone: (____) _____

Fax: (____) _____

Specific information to be disclosed:

Medical Record from:
_____ to _____

Entire Medical Record, including patient histories, office notes (except psychotherapy notes), test results, radiology studies, films, referrals, consults, billing records, insurance records, and records received from other health care providers.

Other: _____

Include: (Indicate by Initialing)

_____ Drug, Alcohol or Substance Abuse
Records

_____ Mental Health Records (Except
Psychotherapy Notes)

_____ HIV/AIDS-Related Information
(Including HIV/AIDS Test Results)

Reason for release of information:

(Choose all that Apply)

Treatment/Continuing Medical Care

Personal Use

Billing or Claims

Insurance

Legal Purposes

Disability Determination

The individual signing this form agrees and acknowledges as follows:

(i) **Voluntary Authorization:** This authorization is voluntary. Treatment, payment, enrollment or eligibility for benefits (as applicable) will not be conditioned upon my signing of this authorization form.

(ii) **Effective Time Period:** This authorization shall be in effect until the earlier of two (2) years after the death of the patient for whom this authorization is made or one (1) year from the date on this form.

(iii) **Right to Revoke:** I understand that I have the right to revoke this authorization at any time by writing to the health care provider or health care entity listed above. I understand that I may revoke this authorization except to the extent that action has already been taken based on this authorization.

(iv) **Special Information:** This authorization may include disclosure of information relating to **DRUG, ALCOHOL and SUBSTANCE ABUSE, MENTAL HEALTH INFORMATION**, except psychotherapy notes, **CONFIDENTIAL HIV/AIDS-RELATED INFORMATION**, and **GENETIC INFORMATION** only if I place my initials on the appropriate lines above. In the event the health information described above includes any of these types of information, and I initial the corresponding lines in the box above, I specifically authorize release of such information to the person or entity indicated herein.

(v) **Signature Authorization:** I have read this form and agree to the uses and disclosure of the information as described. I understand that refusing to sign this form does not stop disclosure of health information that has occurred prior to revocation or that is otherwise permitted by law without my specific authorization or permission. I understand that information disclosed pursuant to this authorization may be subject to disclosure by the recipient and may no longer be protected by federal or state privacy laws.

SIGNATURES:

Patient/Legal Representative:

Date: _____

Relationship to Patient: _____

Staff Signature: _____

Date: _____